



Provost and Academic Vice President
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March 10, 2023

Dear Promotion and Tenure Committee at University of Detroit Mercy,

In 2021, we contracted with Dr. Jaime Sinutko to be our primary consultant on building a Nursing program towards offering a BSN at John Carroll University. Jaime was invaluable in shepherding our efforts towards this end, and in October of 2022, we received permission from both the Ohio Board of Nursing and the Higher Learning Commission (HLC) to offer a BSN. We will begin offering nursing courses in the fall of 2023.

Dr. Sinutko was the primary author for John Carroll University's BSN program proposal to the Ohio Board of Nursing to obtain preliminary approval to offer the program, and was instrumental in obtaining our approval from the HCL. Both efforts involved a comprehensive self-study requiring that Jaime create the curricular details for a Bachelor of Science in Nursing. She also developed a nursing master evaluation plan for assessment, handbooks, course syllabi, and lab/clinical documents. The BSN program she created was also mapped to the NCLEX-RN Test Plan and AACN BSN Essentials. This was a tremendous contribution to the profession of nursing and, frankly, was key for our ability to begin a new nursing program. Her contributions furthered our mission of service for and with others through creating and offering an academic program so critical to the health and welfare of our community. Her contributions to the program launch included critical elements that strongly influenced our teaching practices and design for the program.

Please consider this letter evidence that Dr. Jaime Sinutko demonstrated a significant scholarly contribution through her efforts to help us build our BSN program. Our positive outcome could not have been as strong absent her expertise and scholarly contributions.

Respectfully,

A handwritten signature in blue ink that reads "Steven T. Herbert".

Steven T. Herbert, Ph.D.
Provost and Academic Vice President